

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA , April 19, 2005
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting April 5, 2005

Department Reports of the Police Department for the month of March and Fire Department for the month of March

Bills and Payroll for the first half of April, 2005

Approval of Expenditures for the Mattoon HOME GRANT Housing Rehabilitation Projects

Public Presentation: Dan Tang of Cost Recovery Corporation on findings from his analysis of the city's electric and gas utility billings.

Motion -Adopt Special Ordinance 2005-1074: Authorizing the execution and delivery of an Intergovernmental Cooperation Agreement and certain documents in connection therewith to provide for the joint issuance of revenue bonds to finance the acquisition of mortgage-backed securities to help underwrite the cost of residential housing for low and moderate income persons in Mattoon. (Carter)

Motion – Adopt Special Ordinance 2005-1075: Adopting the budget for the fiscal year that begins May 1, 2005 and ends April 30, 2006. (Schilling)

Motion –Adopt Special Ordinance 2005-1076: Establishing the 2005/2006 Compensation Plan for employees of the municipality. (Carter)

Motion - Adopt Resolution 2005-2583: Authorizing the mayor to sign a warranty deed conveying a 0.958 acre tract of land located on the bike trail below the I-57 Interstate Bridge for \$500 to the Illinois Department of Transportation to enable the state to certify clear title to the interstate highway right-of-way. (Hesse)

Motion – Approve Council Decision Request 2005-428: Binding coverage for group term life, accidental death and dismemberment insurance effective May 1, 2005 for a three-year term with the EMC National Life Company; Richey, Butler & Associates, Broker. (Schilling)

Motion – Adopt Resolution 2005-2584: Prescribing contributions required of Employees and Retirees who elect to participate in the group health and life insurance plan of the municipality. (Schilling)

Motion – Approve Council Decision Request 2005-429: Authorizing the Fire Chief to apply for a FEMA grant to acquire self contained breathing apparatus valued at \$72,000. The city's matching share of these expenditures would be \$3,600. (Donnell)

Motion – Approve Council Decision Request 2005-430: Authorizing the Fire Chief to expend \$12,456, the unencumbered balance of Grant No. EMW-2003-FG-06252 received from the Federal Emergency Management Agency, to acquire additional radios and voice amplifiers. (Donnell)

Motion –Approve Council Decision Request 2005-431: Approving grants from hotel/motel tax funds recommended by the Tourism Advisory Committee (Donnell)

- **\$2,000 for the Coles County Amateur Golf Tournament**
- **\$5,000 to Mattoon Cobra Softball for hosting a USSA state tournament**

Motion –Approve Council Decision Request 2005-432: Approving the appointment of Stephanie Metzger to a temporary position @ \$8.00 per hour to assist with Festival Event Management with financing from the Hotel/Motel Tax Fund. (Donnell)

Motion –Approve Council Decision Request 2005-433: Authorizing the mayor to sign a 19-year lease with Michael A. Fuller for property owned by the municipality on the west side of Lake Paradise. (Gambill)

Motion – Approve Council Decision Request 2005-434: Authorizing the mayor to sign an Agreement with the Illinois Department of Transportation for the sharing of costs for the overlay of 43rd Street, 9th Street, 27th Street, Richmond Avenue and DeWitt Avenue. (Hesse)

Motion –Approve Council Decision Request 2005-435: Reporting a default of White’s Lawn Care for failure to perform on a contract awarded for the mowing of Dodge Grove Cemetery and authorizing the mayor to sign a \$206,544 3-year contract with Maddison Landscaping of Mattoon for cemetery mowing. (Carter)

Motion –Approve Council Decision Request 2005-436: Authorizing retired police officers to acquire their duty weapon at fair market trade-value. (Hesse)

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

- . Status of Litigation Pertaining to the I-57 East TIF District**
- . Review performance appraisal reports for management employees:**
 - Ø Robin Alexander, Assistant Finance Director (12/17/2004)**
 - Ø Maggie Bayne, Administrative Assistant (12/17/2004)**
 - Ø Larry Metzelaars, Police Chief (1/01/05)**
 - Ø Preston Owen, City Attorney & Treasurer (2/9/05)**

Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed in closed session.

Motion –Adopt Special Ordinance 2005-1077: Repealing ordinances that established the I-57 East TIF District. (Carter)

Adjourn.